



M.I.E.T. ENGINEERING COLLEGE

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
 UG - CSE, EEE & MECH Programs Accredited by NBA, New Delhi.
 (An ISO 9001:2015 Certified Institution)
 TRICHY – PUDUKKOTTAI ROAD, TIRUCHIRAPPALLI – 620 007.
 Email: principalengg@miet.edu, contact@miet.edu
 Website: - www.miet.edu



Ph: 0431 – 2660 303

1.2.2 Number of Add on /Certificate programs offered during the last five years (10)

2018-2019		
Sl. No	Name of Add on /Certificate programs offered	Pg.No
1.	MBA18191 - Personality Development for Successful Career	
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Email: principalengg@miet.edu; contact@miet.edu
Website: www.miet.edu

Ph: 0431 - 2660 303

Date: 26-06-2018

To

The Principal
M.I.E.T Engineering College,
Trichy - 620007

Respected Madam,

Sub: Permission to conduct the Certificate Program - Reg...

We have planned to conduct the Certificate Program for our Second year students from 03.07.2018 to 11.07.2018

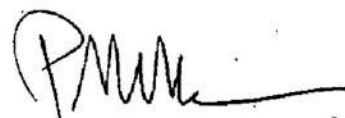
Name of the Certificate Program	Course Coordinator
Personality Development for Successful Career.	Dr.P.Mohanraj

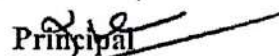
So kindly give us permission to conduct the course and to utilize the class room

Thanking you


Course Coordinator


IQAC Coordinator


HoD/MBA


Principal


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CIRCULAR

Date: 29-06-2018

Sub: Certificate Program

It is planned to conduct the Certificate Program for II MBA students


The Certificate Programs are short term certificate courses which are designed and offered by our department for the benefit of our students. Course will be conducted at free of cost and based on the performance of the participated students; the merit certificate will be issued after the successful completion of the course.

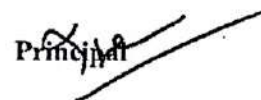
Students those who are willing to attend the below mentioned course can enroll their name to the course coordinator.

Name of the Certificate Program	Course Coordinator
Personality Development for Successful Career	Dr.P.Mohanraj
Commencement of course from to Time: 9.30 AM - 5.00 PM	


Course Coordinator


IQAC Coordinator


HoD/MBA


Principal


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M.I.E.T ENGINEERING COLLEGE, TRICHY – 7.
DEPARTMENT OF MANAGEMENT STUDIES
Certificate Program (II Year – III Semester)
Course Syllabus

Name of the course: Personality Development for Successful Career **Course Code:** MBA18191

Course Coordinator: Dr.P.Mohanraj

Total Hours: 33 Hrs

Academic Year: 2018-19

OBJECTIVES:

1. To teach the students that the concepts in connection with success and failure
2. To inculcate that how to improve the attitude positively.
3. To importance of self-esteem in interpersonal relationship.
4. To concepts with related to Personality development and how to prepare and face an interview.

Unit I PERSONALITY DEVELOPMENT

Personality development - Introduction - Theories of Freud & Erickson – Significance. Success - Barriers in achieving success – Handling of Barriers - Factors influencing success – Failure - Causes of failure. Self appraisal and SWOT analysis.

Unit II ATTITUDE & MOTIVATION

Attitude – Concepts, Significance and Factors – Positive and Negative attitude - Ways to develop positive attitude – Positive Attitude Vs. Negative Attitude. Motivation – Concepts, Significance - Internal and external motives -Importance of self-motivation

Unit III SELF-ESTEEM

Self-esteem - Symptoms - Advantages - Do's and Don'ts to develop positive self-esteem – Low self-esteem - Positive and negative self-esteem. Interpersonal Relationships – Defining the difference between aggressive, submissive and assertive behaviours.

Unit IV ASPECTS RELATED TO PERSONALITY DEVELOPMENT

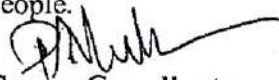
Body language - Problem-solving - Conflict and Stress Management - Decision-making skills - Leadership and qualities of a successful leader - Building Team-work - Time management -Work ethics – Good manners and etiquette.

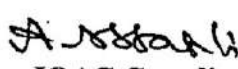
Unit V EMPLOYABILITY QUOTIENT

CV Preparation- The art of participating in GD – Facing the Personal (HR & Technical) Interview -Frequently Asked Questions - Psychometric Analysis - Mock Interview Sessions.

COURSE OUTCOME

The students can be able to conduct themselves in a mature manner when they interact with the people.


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DEPARTMENT OF MANAGEMENT STUDIES Certificate Program (II Year - III Semester)

Willing Student list

CPI Coordinator: Dr.P.Mohanraj., AP/MBA

Academic Year: 2018-2019

SL. NO	STUDENT NAME	<u>CPI</u> Personality Development for Successful Career
1.	AJITH.R	✓
2.	ANGELIN.A	✓
3.	ANWAR SATHATH.S.A	✓
4.	BALAKRISHNAN.R	✓
5.	CHITHIRAI SELVAN.R	✓
6.	DHIVYA.N	✓
7.	DYSON.A	✓
8.	GANESH KUMAR.K.B	✓
9.	GUNA SELVIS	✓
10.	HAJA NAJMUTHIN.H	✓
11.	HEMAMALINI.E	✓
12.	HIDER ALI.S	✓
13.	KAJOL..V	✓
14.	KANMANI.K	✓
15.	KEERTHANA.K	✓


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SL. NO	STUDENT NAME	<u>CP1</u> Personality Development for Successful Career
16.	MANI BHARATHI.K	✓
17.	MARIYA SELVIA.P	✓
18.	MOHAMED HAMTHAN.J	✓
19.	MOHAMED HASAN.A	✓
20.	MOHAMED JAFEER.S	✓
21.	NANDHINI.P	✓
22.	NITHYA.G	✓
23.	NIVETHA.J	✓
24.	PRABAKARAN.V	✓
25.	PRABHU.R	✓
26.	PRADEEPA.K	✓
27.	PRAKASH.M	✓
28.	PRIYANKA.P	✓
29.	RADHIKA.R	✓
30.	RAMYA.P	✓
31.	REVATHI.G	✓
32.	RISHAP.A	✓
33.	SABARESAN.M	✓


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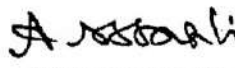
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SL. NO	STUDENT NAME	CPI Personality Development for Successful Career
34.	SARANIPRIYA.R	✓
35.	SARANYA.S	✓
36.	SASIKALA.S	✓
37.	SATHYA.S	✓
38.	SEETHA LAKSHMI.C	✓
39.	SIRAJUDHEEN.S	✓
40.	SUMATHI.I	✓
41.	THASLIMA NASREEN.S	✓
42.	VEERASEKAR.S	✓
43.	VENKATESAN.S	✓
44.	YASHWAN.R	✓


Course Coordinator


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DEPARTMENT OF MANAGEMENT STUDIES

Certificate Program (II Year - III Semester)

Course Delivery

Name of the Course: Personality Development for Successful Career Course Code: MBA18191

Course Coordinator: Dr.P.Mohanraj

Total Hours: 33 hrs

Academic Year: 2018-19

Sl.No	Topics to be Covered	Hours	Date of Delivery
1.	The concept personality	6	03.07.2018
2.	Dimensions of theories of Freud & Erickson		
3.	Significant of personality development		
4.	The concept of success and failure: What is success? Hurdles in achieving success ,		
5.	Overcoming hurdles, Factors responsible for success, What is failure, Causes of failure, SWOT analyses.	6	04.07.2018
6.	Attitude , Concept, Significance		
7.	Factors affecting attitudes, Positive Vs.Negative Attitude		
8.	Ways to develop positive attitude		
9.	Concept of motivation	6	05.07.2018
10.	Significance, Internal and external motives,		
11.	Importance of self- motivation,Factors leading to de-Motivation		
12.	Term self-esteem, Symptoms, Advantages, Do's and Don'ts to develop positive self-esteem		
13.	Low self-esteem, Symptoms	6	05.07.2018
14.	Positive and negative self-esteem, Interpersonal Relationships		
15.	Defining the difference between aggressive, submissive and assertive behaviours		
16.	Body language , Problem-solving, Conflict and Stress Management, Decision-making skills		
17.	Leadership and qualities of a successful leader		


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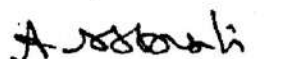
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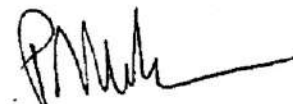
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Sl.No	Topics to be Covered	Hours	Date of Delivery
18.	Building Team-work		
19.	Time management		
20.	Work ethics	6	06.07.2018\
21.	Good manners and etiquette.		
22.			
23.	CV Preparation		
24.			
25.			
26.			
27.	The art of participating in Group Discussion	6	09.07.2018
28.			
29.	Facing the Personal (HR & Technical) Interview		
30.			
31.	Frequently Asked Questions and Psychometric Analysis	3	10.07.2018
32.			
33.	Mock Interview Sessions		


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Resource Person Details

Title of the program	Personality Development for Successful Career
Course Code	MBA18191
Duration and timing of the program	33 Hrs, 9:30 AM to 5:00 PM
Name of the resource person	Dr.P.Mohanraj
Photo of the resource person	
Email address	mohanraj.p@miet.edu
Contact number	9842040792
Designation	Professor
Educational qualification	<ul style="list-style-type: none">➤ Completed B.Com from St.Joseph's College, Trichy during 1991-94➤ Completed M.B.A in PSNA College of Engineering and Technology, Dindigul 1994-96➤ Completed P.hD from Bharathidasan University during 2013
Experience	<ul style="list-style-type: none">➤ Teaching Experience - 21 Years.


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DEPARTMENT OF MANAGEMENT STUDIES

Certificate Program (II Year - III Semester)

Student list

Name of the course: Personality Development for Successful Career

Course Code: MBA18191

Course Coordinator: Dr.P.Mohanraj

Total Hours: 33 Hrs

Academic Year: 2018-19

SL.NO	ROLL NO	STUDENT NAME
1.	E 4178001	AJITH.R
2.	E 4178002	ANGELIN.A
3.	E 4178003	ANWAR SADHATH.S.A
4.	E 4178004	BALAKRISHNAN.R
5.	E 4178005	CHITHIRAI SELVAN.R
6.	E 4178007	DHIVYA.N
7.	E 4178008	DYSON.A
8.	E 4178009	GANESH KUMAR.K.B
9.	E 4178010	GUNA SELVIS
10.	E 4178011	HAJA NAJMUTHIN.H
11.	E 4178012	HEMAMALINI.E
12.	E 4178013	HIDER ALI.S
13.	E 4178014	KAJOL.V
14.	E 4178015	KANMANI.K
15.	E 4178016	KEERTHANA.K
16.	E 4178017	MANI BHARATHI.K


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17.	E 4178018	MARIYA SELVIA.P
18.	E 4178019	MOHAMED HAMTHAN.J
19.	E 4178020	MOHAMED HASAN.A
20.	E 4178021	MOHAMED JAFEER.S
21.	E 4178022	NANDHINI.P
22.	E 4178023	NITHYA.G
23.	E 4178024	NIVETHA.J
24.	E 4178027	PRABAKARAN.V
25.	E 4178028	PRABHU.R
26.	E 4178029	PRADEEPA.K
27.	E 4178030	PRAKASH.M
28.	E 4178031	PRIYANKA.P
29.	E 4178032	RADHIKA.R
30.	E 4178034	RAMYA.P
31.	E 4178035	REVATHI.G
32.	E 4178036	RISHAP.A
33.	E 4178037	SABARESAN.M
34.	E 4178038	SARANIPRIYA.R
35.	E 4178039	SARANYA.S
36.	E 4178040	SASIKALA.S
37.	E 4178041	SATHYA.S
38.	E 4178042	SEETHA LAKSHMI.C
39.	E 4178043	SIRAJUDHEEN.S


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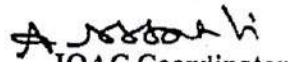
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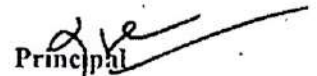
Ph: 0431 - 2660 303

40	E 4178045	SUMATHI.I
41	E 4178046	THASLIMA NASREEN.S
42	E 4178047	VEERASEKAR.S
43	E 4178048	VENKATESAN.S
44	E 4178049	YASHWANI.R


Course Coordinator


IQAC Coordinator


HoD/MBA


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DEPARTMENT OF MANAGEMENT STUDIES Certificate Program (II Year - III Semester)

Attendance Sheet

Name of the course: Personality Development for Successful Career

Course Code: MBA18191

Course Coordinator: Dr.P.Mohanraj

Total Hours: 33 Hrs

Academic Year: 2018-19

SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1	E 4178001	AJITH.R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
2	E 4178002	ANGELIN.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
3	E 4178003	ANWAR SADHATH.S.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	a	/	/	/	/	/
4	E 4178004	BALAKRISHNAN.R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5	E 4178005	CHITHIRAI SELVAN.R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
6	E 4178007	DHIVYA.N	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7	E 4178008	DYSON.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8	E 4178009	GANESH KUMAR.K.B	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/



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SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
9	E 4178010	GUNA SELVIS	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
10	E 4178011	HAJA NAJMUTHIN.H	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
11	E 4178012	HEMAMALINIE	/	/	/	/	/	a	/	/	/	/	/	/	/	/	/	/	/	/	/	/
12	E 4178013	HIDER ALIS	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
13	E 4178014	KAJOL.V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
14	E 4178015	KANMANI.K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
15	E 4178016	KEERTHANA.K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
16	E 4178017	MANI BHARATHI.K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
17	E 4178018	MARIYA SELVIA.P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
18	E 4178019	MOHAMED HAMTHAN.J	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
19	E 4178020	MOHAMED HASAN.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
20	E 4178021	MOHAMED JAFEER.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
21	E 4178022	NANDHINI.P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

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SL.NO	ROLL NO	STUDENT NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
22	E 4178023	NITHYA.G	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	a
23	E 4178024	NIVETHA.J	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	a
24	E 4178027	PRABAKARAN.V	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
25	E 4178028	PRABHU.R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
26	E 4178029	PRADEEPA.K	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
27	E 4178030	PRAKASH.M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
28	E 4178031	PRIYANKA.P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
29	E 4178032	RADHIKA.R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
30	E 4178034	RAMYA.P	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
31	E 4178035	REVATHI.G	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
32	E 4178036	RISHAP.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
33	E 4178037	SABARESAN.M	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
34	E 4178038	SARANIPRIYA.R	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

Principal

M.I.E.T. ENGINEERING COLLEGE
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 Email: principalengg@miet.edu, contact@miet.edu
 Website: - www.miet.edu

Ph: 0431 - 2660 303

SL.NO	ROLL NO	STUDENT NAME	.1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
35	E 4178039	SARANYA.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
36	E 4178040	SASIKALA.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
37	E 4178041	SATHYA.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
38	E 4178042	SEETHA LAKSHMI.C	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
39	E 4178043	SIRAJUDHEEN.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
40	E 4178045	SUMATHI.I	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
41	E 4178046	THASLIMA NASREEN.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
42	E 4178047	VEERASEKAR.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
43	E 4178048	VENKATESAN.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
44	E 4178049	YASHWANIR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Total No Students Present			44	44	44	44	44	43	44	44	44	44	44	44	44	44	43	44	44	44	43	44
Total No Students Absent			-	-	-	-	-	01	-	-	-	-	-	-	-	-	01	-	-	-	01	-
Signature of Course Coordinator			PH	PH	PH	PH	PH	PH	PH	PH	PH	PH	PH	PH	PH	PH	PH	PH	PH	PH	PH	PH

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DEPARTMENT OF MANAGEMENT STUDIES Certificate Program (II Year - III Semester)

Attendance Sheet

Name of the course: Personality Development for Successful Career

Course Code: MBA18191

Course Coordinator: Dr.P.Mohanraj

Total Hours: 33 Hrs

Academic Year: 2018-19

SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	3
1	E 4178001	AJITH.R	/	/	/	/	/	/	/	/	/	/	/	/	/
2	E 4178002	ANGELIN.A	/	/	/	/	/	/	/	/	/	/	/	/	/
3	E 4178003	ANWAR SADHATH.S.A	/	/	/	/	/	/	/	/	/	/	/	/	/
4	E 4178004	BALAKRISHNAN.R	/	/	/	/	/	/	/	/	/	/	/	/	/
5	E 4178005	CHITHIRAI SELVAN.R	/	/	/	/	/	/	/	/	/	/	/	/	/
6	E 4178007	DHIVYA.N	/	/	/	/	/	/	/	/	/	/	/	/	/
7	E 4178008	DYSON.A	/	/	/	/	/	/	/	/	/	/	/	/	/

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SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	3
8	E 4178009	GANESH KUMAR.K.B	/	/	/	/	/	/	/	/	/	/	/	/	/
9	E 4178010	GUNA SELVIS	/	/	/	/	/	/	/	/	/	/	/	/	/
10	E 4178011	HAJA NAJMUTHIN.H	/	/	/	/	/	/	/	/	/	/	/	/	/
11	E 4178012	HEMAMALINIE	/	/	/	/	/	/	/	/	/	/	/	/	/
12	E 4178013	HIDER ALLS	/	/	/	/	/	/	/	/	/	/	/	/	/
13	E 4178014	KAJOL.V	/	/	/	/	/	/	/	/	/	/	/	/	/
14	E 4178015	KANMANI.K	/	/	/	/	/	/	/	/	/	/	/	/	/
15	E 4178016	KEERTHANA.K	/	/	/	/	/	/	/	/	/	/	/	/	/
16	E 4178017	MANI BHARATHI.K	/	/	/	/	/	/	/	/	/	/	/	/	/
17	E 4178018	MARIYA SELVIA.P	/	/	/	/	/	/	/	/	/	/	/	/	/
18	E 4178019	MOHAMED HAMTHAN.J	/	/	/	/	/	/	/	/	/	/	/	/	/
19	E 4178020	MOHAMED HASAN.A	/	/	/	/	/	/	a	/	/	/	/	/	/
20	E 4178021	MOHAMED JAFEER.S	/	/	/	/	/	/	/	/	/	/	/	/	/

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SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	3
21	E 4178022	NANDHINI.P	/	/	/	/	/	/	/	/	/	/	/	/	/
22	E 4178023	NITHYA.G	/	/	/	/	/	/	/	/	/	/	/	/	/
23	E 4178024	NIVETHA.J	/	/	/	/	/	/	/	/	/	/	/	/	/
24	E 4178027	PRABAKARAN.V	/	/	/	/	/	/	/	/	/	/	/	/	/
25	E 4178028	PRABHU.R	/	/	/	/	/	/	/	/	/	/	/	/	/
26	E 4178029	PRADEEPA.K	/	/	/	/	/	/	/	/	/	/	/	/	/
27	E 4178030	PRAKASH.M	/	/	/	/	/	/	/	/	/	/	/	/	/
28	E 4178031	PRIYANKA.P	/	/	/	/	/	/	/	/	/	/	/	/	/
29	E 4178032	RADHIKA.R	/	/	/	/	/	/	/	/	/	/	/	/	/
30	E 4178034	RAMYA.P	/	/	/	/	/	/	/	/	/	/	/	/	/
31	E 4178035	REVATHI.G	/	/	/	/	/	/	/	/	/	/	/	/	/
32	E 4178036	RISHAP.A	/	/	/	/	/	/	/	/	/	/	/	/	/
33	E 4178037	SABARESAN.M	/	/	/	/	/	/	/	/	/	/	/	/	/



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SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	33	
34	E 4178038	SARANIPRIYA.R	/	/	/	/	/	/	/	/	/	/	/	/	/	/
35	E 4178039	SARANYA.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/
36	E 4178040	SASIKALA.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/
37	E 4178041	SATHYA.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/
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43	E 4178048	VENKATESAN.S	/	/	/	/	/	/	/	/	/	/	/	/	/	/
44	E 4178049	YASHWANIR	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Total No Students Present			44	44	44	44	44	43	44	43	44	44	44	44	44	44
Total No Students Absent			-	-	-	-	-	01	-	01	-	-	-	-	-	-

[Signature]
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SL.NO	ROLL NO	STUDENT NAME	21	22	23	24	25	26	27	28	29	30	31	32	3	
Signature of Course Coordinator			<i>PN</i>	<i>PN</i>	<i>PN</i>	<i>PN</i>	<i>PN</i>	<i>PN</i>	<i>PN</i>	<i>PN</i>	<i>PN</i>	<i>PN</i>	<i>PN</i>	<i>PN</i>	<i>PN</i>	<i>PN</i>

[Signature]
 Course Course Coordinator

[Signature]
 IQAC Coordinator

[Signature]
 HoD/MBA

[Signature]
 Principal

[Signature]
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One Page Report

Name of the course: Personality Development for Successful Career Course Code: MBA16171

Course Coordinator: Dr.P.Mohanraj

Total Hours: 33 Hrs

Academic Years: 2018-19

I hereby affirm that the entire course contents in the certificate program "Personality Development for Successful Career" listed in the certificate program syllabus have been performed by the students as the part of the prescribed co - curricular activities through add on course by NAAC and NBA.

I confirmed that the certificate program title as "Personality Development for Successful Career" was done by me in the beginning of the semester and course delivery with attendance of the students were recorded.

I confirmed that all the students for this certificate program were actively attended and performed well throughout the duration and eligible students received the participation certificate.


Course Coordinator


IQAC Coordinator


HoD/MBA


Principal


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Ph: 0431 - 2660 303

Certificate Program Assessment Test

Name of the course: Personality Development for Successful Career
Course Code: MBA18191
Academic Year: 2018-19

Date: 11.07.2018
Time: 01:30 hrs

Answer All the Questions (5x2=10)

PART-A

1. What is personality?
2. What is considered as Barriers?
3. What is positive attitude?
4. Write the reasons for self esteem.
5. What is the need for Good manners and etiquette.

Answer All the Questions (4*10=40)

PART - B

6.a. Explain in detail about Self appraisal and SWOT analysis

(Or)

6.b. Positive and Negative attitude-Explain

7.a. Write about the importance of self motivation

(Or)

7.b. Difference between aggressive, submissive and assertive behaviours. Elaborate

8.a. Building Team-work and Work ethics - Discuss.

(Or)

8.b. Conflict and Stress Management-Explain

9.a. The art of participating in GD - Discuss

(Or)

9.b. Time management how to manage time - Explain


Course Coordinator


IQAC Coordinator


HoD/MBA


Principal


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P.130

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Course Completion Certificate

This is to Certify that ✓ Mr/Ms. ANITHA R

of II - MBA - III SEMESTER has Completed the Course on

PERSONALITY DEVELOPMENT FOR SUCCESSFUL CAREER from 3-07-2018 to 11-07-2018

P. M. S.
Course Coordinator

P. M. S.
Hod

[Signature]
Principal
M.I.E.T. ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI-620 007.

MBA

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Course Completion Certificate

This is to Certify that Mr/Ms. KEERTHANA . K

of II MBA - III SEMESTER has Completed the Course on

PERSONALITY DEVELOPMENT FOR SUCCESSFUL CAREER from 3.07.2018 to 11.07.2018

P. Muthu
Course Coordinator

P. Muthu
Hod

A. Jeyaraj
Principal
M.I.E.T. ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI-620 007.

MSA

M.I.E.T. ENGINEERING COLLEGE

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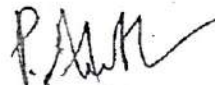
Course Completion Certificate

This is to Certify that Mr/Ms. BALAKRISHNAN. R.

of II. MBA - III SEMESTER has Completed the Course on

PERSONALITY DEVELOPMENT FOR SUCCESSFUL CAREER from 3.07.2018 to 11.07.2018


Course Coordinator


Hod


Principal


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MSE

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Course Completion Certificate

This is to Certify that Mr/Ms. REYATHI . GJ.

of IT NDBA - III SEMESTER has Completed the Course on

PERSONALITY DEVELOPMENT FOR SUCCESSFUL CAREER from 3-07-2018 to 11-07-2018


Course Coordinator


Hod


Principal


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GUNDUR, TIRUCHIRAPPALLI-620 007.

12/0

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Course Completion Certificate

This is to Certify that Mr/Ms. MOHAMED JAFFER . S

of II MBA - III SEMESTER has Completed the Course on

PERSONALITY DEVELOPMENT FOR SUCCESSFUL CAREER from 3.07.2018 to 17.07.2018

P. Muthu
Course Coordinator

P. Muthu
Hod

L. C.
Principal

A. S. J.
PRINCIPAL
M.I.E.T. ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI-620 007.