



M.I.E.T. ENGINEERING COLLEGE

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
TRICHY - PUDUKKOTTAI ROAD, TIRUCHIRAPPALLI - 620 007.
Email: principalengg@miet.edu, contact@miet.edu
Website: - www.miet.edu

Ph: 0431 - 2660 303

02.06.2017

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

As per the National Board of Accreditation (NBA), an Internal Quality Assurance Cell (IQAC) has been planned to initiate in our institution on 07th June 2017 at 11.00 A.M in the principal's conference hall along with its executive members. All the IQAC members are hereby informed to attend the meeting without fail.

Chair Person

PRINCIPAL
MIET ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI - 620 007

Copy to:

- 1) The chairman for the kind information.
- 2) All IQAC members.
- 3) All the HODs and the Faculty members.
- 4) File.

PRINCIPAL
M.I.E.T. ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI-620 007



M.I.E.T. ENGINEERING COLLEGE

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)
 UG - CSE, EEE & MECH Programs Accredited by NBA, New Delhi.
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 Email: principalengg@miet.edu, contact@miet.edu
 Website: - www.miet.edu

Ph: 0431 - 2660 303

The composition of Internal Quality Assurance Cell (IQAC) has been constituted for the academic year 2017-2018 and it as follows.

Sl. NO	Composition Criteria Specified by NAAC	Members Name	Designation	Signature
1	Chairperson- Head of the Institution	Dr. X.Susan Christina	Principal	
2	A few senior administrative officers	Dr.A.Prabhakaran	Hod-Civil	
		Dr.U.Suresh Kumar	Hod-EEE	
		Dr.D.Yuvaraj	Hod-CSE	
		Dr.P.Aranganathan	Hod-MBA	
		Dr.S.Syed Zahirullah	Hod-DASH	
		Dr.A.Anbarasu	HoD/Mech	
		Dr.M.Murugesan	Librarian	
3	Three to eight teachers -all level	Mr.T.Prabakaran	Asst.Prof/Mech	
		Mr.B.Sekar	Asst.Prof/Civil	
		Mr.E.Muthukumaran	Asst.Prof /EEE	
		Ms.P.Delphine Mary	Asst.Prof /ECE	
		Dr.S.Shanmugapriya	Asst.Prof /CSE	
		Mr.G.Sathish Kumar	Asst.Prof /MBA	
		Dr.V.Rethinagiri	Asso.Prof/Chemistry	
4	One member from the Management	Dr.A.Sirajudeen, M.B.B.S.,DA	Doctor	
5	Nominee from Alumni	V.Karthik	Assistant Loco Pilot Level 2, Indian Railways - Chennai.	
	Nominee from local society	Prof.Dr.M.A.Mustafa Kamal	Principal(Retired), Periyar EVR College, Trichy	
	Nominee from Student	Ms.T.TabassumSiddiqua.	III Yr, B.E/ECE.	
6	Nominee from Employer	Mr.A.Ahamadullah	Rtd District Judge, Trichy	
	Nominee from Industrialist	Er.A.Siddique Ahamed	MangingPartner, BharakathIndustries, Thuvakudi, Trichy.	
	Nominee from Parent	Dr.A.Mohamed Ibraheem	Vice Principal, Jamal Mohamed College, Trichy	
7	IQAC coordinator	Dr.A.Abbasali	Prof/Chemistry	

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07.06.2017

INTERNAL QUALITY ASSURANCE CELL

Circular

MIET/IQAC/CIR/2017-2018/ 1

The first Internal Quality Assurance Cell meeting for the academic year 2017-2018 odd semester will be convened on 07/06/2017 at 10.30 a.m in the principal's conference hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the Meeting:

- 1) Introduction of IQAC members.
- 2) Review of Academic calendar for 2017-2018 odd semester
- 3) Academic Council Meeting.
- 4) NBA- Accreditation Process.
- 5) Innovation in Teaching and Learning methods.
- 6) Internal Assessment test and question paper setting.
- 7) Faculty Activities and Achievements.
- 8) Regulation 2017-Anna University.
- 9) Research and Development Activities.
- 10) First Year Motivational Programme.
- 11) Class Committee Meeting and Students Achievements.
- 12) NPTEL online course.
- 13) Value added courses and certificate courses.
- 14) Training and Placement Cell activities.
- 15) Academic and Administrative Audit by IQAC.

A. S. Sankar
 Coordinator

Copy to:

- 1) The chairman for the kind information.
- 2) HOD's-to be circulated to all faculty members
- 3) All IQAC Committee members
- 4) File.

[Signature]
 Chair Person
 PRINCIPAL
 MIET ENGINEERING COLLEGE
 GUNDUR, TIRUCHIRAPPALLI - 620 007

[Signature]
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07.06.2017

Minutes of the Internal Quality Assurance Cell Meeting

M.I.E.T / IQAC / MoM /2017-2018/ 1

The First IQAC meeting for this academic year 2017-2018 odd semester was conducted on 07/06/2017 at 10.30 a.m in the principal's conference hall along with its executive body members. All the IQAC members are asked to attend the meeting without fail.

Agenda for the Meeting:

- 1) Introduction of IQAC members.
- 2) Review of Academic calendar for 2017-2018 odd semester
- 3) Academic Council Meeting.
- 4) NBA- Accreditation Process.
- 5) Innovation in Teaching and Learning methods.
- 6) Internal Assessment test and question paper setting.
- 7) Faculty Activities and Achievements.
- 8) Regulation 2017-Anna University.
- 9) Research and Development Activities.
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- 11) Class Committee Meeting and Students Achievements.
- 12) NPTEL online course.
- 13) Value added courses and certificate courses.
- 14) Training and Placement Cell activities.
- 15) Academic and Administrative Audit by IQAC.


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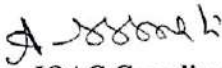
Points discussed:

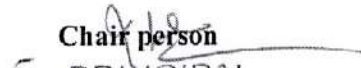
- ❖ The Chair person introduced all the IQAC members for the academic year 2017-18 and she explain the prime responsibility of IQAC to initiate, plan and supervise various activities which are necessary to increase the quality of the education imparted in institutions and colleges.
- ❖ The Committee discussed about the need of IQAC in the institute and insisted the HOD's to implement the points discussed in the meeting.
- ❖ Institution Academic Calendar for 2017-2018 odd semester and gave directions to incorporate the skill based technical programs in the individual department calendar.
- ❖ The principal insist to take more concentration on the Academic council meeting for this odd semester.
- ❖ The HOD's from various department insisted to initiate the NBA Accreditation Process and work toward it.
- ❖ Senior faculty members suggested conducting National Level Workshop to educate students in a practical manner.
- ❖ The Principal insist all HOD's to follow the Regulation-2017 (Choice Based Credit System-CBCS) with new curriculum and Syllabus for the Academic Year 2017-18.
- ❖ The committee has insisted the HOD's should make sure the follow up of the academic calendar.
- ❖ The committee has insisted to conduct regular Class Committee meeting for the students and get feedback for the better improvement.
- ❖ The committee has insisted the faculty to use innovative teaching method during their course delivering to enhance the students learning capability.
- ❖ The committee has insisted the faculty members to take more concentration on the Certificate courses and add-on courses in their respective departments.
- ❖ The management representative discussed about the NPTEL online certification participants for staff and students in all the departments.
- ❖ The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes.
- ❖ The committee instructed the HOD's to confirm that the teaching staff must have completed their course file and the Laboratory equipments are sufficient.
- ❖ The committee members discussed about the schedule for first year Motivational programme.
- ❖ The committee has insisted to conduct regular Parents Teachers Meeting.
- ❖ HOD's discussed about their students visit to Industries for gaining practical knowledge.


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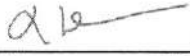
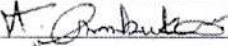



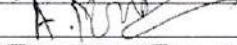

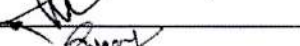
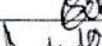
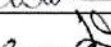

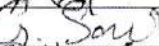
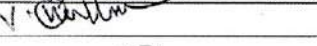

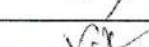
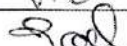



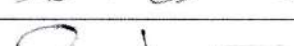

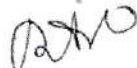
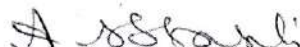
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- ❖ It was encouraged to conduct Social welfare activities and awareness programme for rural people through YRC and NSS.
- ❖ The industry expert extended their support for the activities related to Research and Development.
- ❖ IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives.
- ❖ The committee members insist to categories the slow learners and fast learners, For the slow learners the department has to arrange coaching classes, and the motivational classes for the fast learners.
- ❖ The committee has insisted to arrange staff orientation program, and also make sure to submit their personal appraisal form.
- ❖ The committee members insist all the faculties to maintain all the documents for the Academic and Administrative Audit which will be conducted by IQAC.
- ❖ The committee has insisted to make well defined perspective plans and the deployment.
- ❖ IQAC Coordinator insisted to conduct the internal exam with stick to the academic calendar.


IQAC Coordinator


Chair person
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		Dr.P.Aranganathan	
		Dr.S.Syed Zahirullah	
		Dr.A.Anbarasu	
		Dr.M.Murugesan	
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		Mr.E.Muthukumaran	
		Ms.P.Delphine Mary	
		Dr.S.Shanmugapriya	
		Mr.G.Sathish Kumar	
		Dr.V.Rethinagiri	
4	One member from the Management	Dr.A.Sirajudeen, M.B.B.S.,DA	
5	Nominee from Alumni	V.Karthik	
	Nominee from local society	Prof.Dr.M.A.Mustafa Kamal	
	Nominee from Student	Ms.T.TabassumSiddiqua	
6	Nominee from Employer	Mr.A.Ahamadullah	
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	Nominee from Parent	Dr.A.Mohamed Ibraheem	
7	IQAC coordinator	Dr.A.Abbasali	


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25.10.2017

IQAC Action taken Report

M.I.E.T./IQAC/ATR/2017-2018/1

Plan of Action	Action Taken
The IQAC coordinator requested the committee members to plan for National level seminar and guest lectures in our college campus.	National level seminar and guest lectures was conducted in all the departments. In ECE department National Level seminar on "Terahertz Communication :next frontier for wireless communication" was conducted which was sponsored by ISRO Bangalore on 18 th and 19 th august 2017.
The Principal insist all HOD's to follow the Regulation-2017 (Choice Based Credit System-CBCS) with new curriculum and Syllabus for the Academic Year 0217-18.	First year HOD conducted bridge course and clarify the regulation-2017 to all the first semester students.
The chairperson suggested to all the heads of the departments to confirm that the teaching staff must have completed their course file and the Laboratory equipments are sufficient.	All the teaching staff must have completed their course file and the Laboratory equipments are sufficient.
The committee members insist to conduct the regular class committee meeting for all the departments.	The regular class committee meeting was conducted in all the departments and the feed backs were collected and discussed by the principal
IQAC members requested the all heads of the departments to organize both Value added and Add-on courses for the students.	Value added and Add on courses for the students were conducted in all the departments.
IQAC Coordinator insisted Training and	In the circuit branches some of the Students


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Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives.	were placed in reputed companies
The management representative discussed about the NPTEL online certification participants for staff and students in all the departments.	In all the departments NPTEL online certification was received by both the students and staff
The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes.	Most of the Staff from various departments has attended FDP at various colleges.
It was encouraged to conduct parent teacher meet and to get feedback from student	Feedback from the students were collected and reviewed.
HOD's discussed about their students visit to Industries for gaining practical knowledge	All the department students were sent for Industrial visit as per the schedule.
The committee members insist to conduct the regular Academic and Administrative Audit.	The regular Academic and Administrative Audit were conducted and discussed with the principal.

A. S. S. S. S.
IQAC Coordinator

A. S. S. S. S.
Chair Person
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A. S. S. S. S.
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14.12.2017

INTERNAL QUALITY ASSURANCE CELL

Circular

MIET/IQAC/CIR/2017-2018/2

The Second Internal Quality Assurance Cell meeting for the academic year 2017-2018 even semester will be convened on 21/12/2017 at 11.30 a.m in the Principal's conference hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the Meeting:

- 1) Review of previous minutes of Meeting.
- 2). Review of Academic calendar for 2017-2018 even semester.
- 3) Academic Council Meeting.
- 4) NBA- Accreditation Process
- 5) Symposium in all the departments.
- 6) Project work – Final Year.
- 7) Faculty and students participation in conference.
- 8) Training and Placement Cell.
- 9) Research and Development Activities.
- 10) Staff Journal and patent publication.
- 11) Innovation in Teaching and Learning methods.
- 12) NPTEL online course and value added courses.
- 13) Class Committee Meeting and Students Achievements.
- 14) Academic and Administrative Audit by IQAC.

A. Resonah
IQAC Coordinator

Copy to:

- 1) The chairman for the kind information.
- 2) HODs-to be circulated to all faculty members.
- 3) All IQAC Committee members.
- 4) File.

A. Resonah
Chair Person
PRINCIPAL
MIET ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI - 620 007

A. Resonah
PRINCIPAL
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22.12.2017

Minutes of the Internal Quality Assurance Cell Meeting

M.I.E.T/IQAC/MOM/2017-2018/2

The First IQAC meeting for this academic year 2017-2018 even semester was conducted on 21/12/2017 at 11.30 a.m in the Principal's conference hall along with its executive body members. All the IQAC members are asked to attend the meeting without fail.

Agenda:

- 1) Review of previous minutes of Meeting.
- 2) Review of Academic calendar for 2017-2018 even semester.
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- 5) Symposium in all the departments.
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- 10) Staff Journal and patent publication.
- 11) Innovation in Teaching and Learning methods.
- 12) NPTEL online course and value added courses.
- 13) Class Committee Meeting and Students Achievements.
- 14) Academic and Administrative Audit by IQAC.

Points Discussed:

- ❖ The Chair person reviewed the Institution Academic Calendar for 2017-2018 even semester and suggested directions to incorporate the skill based technical programs in the individual department calendar.
- ❖ The Committee discussed about the need of NBA accreditation work status with the HoD's of all the department.
- ❖ The HOD's from the entire department finalized the date to conduct National level technical symposium.


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- ❖ Senior faculty members suggested the HOD's to involve their students and staff to participate in International and National conference.
- ❖ The principal reviewed the Academic council meeting held in the odd semester.
- ❖ The principal insist all the HOD's to take keen interest for the NBA process and the related criteria works. Also they are advised to take more concentration to complete the Program files related to NBA.
- ❖ IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives.
- ❖ The committee has insisted to conduct regular Class Committee meeting for the students and get feedback for the better improvement.
- ❖ The committee instructed the HOD's to encourage their department students to complete their Project work with proper rubrics and evaluation procedure.
- ❖ The committee insisted the faculty to use innovative teaching method during their course delivering to enhance the students learning capability.
- ❖ The management representative discussed about the NPTEL online certification participants for staff and students in all the departments.
- ❖ Alumni suggested the training and placement department to conduct awareness programme for placement in all the departments.
- ❖ The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes.
- ❖ The committee instructed the HOD's to confirm that the teaching staff must have completed their course file and the Laboratory equipments are sufficient.
- ❖ The industry expert extended their support for the activities related to Research and Development.
- ❖ It was encouraged to conduct parent teacher meet and to get feedback from students.
- ❖ One of the student members insisted to conduct spoken tutorial classes for students.
- ❖ The committee members discussed about the Journal publication for staff members.
- ❖ The industry expert extended their support for the activities related to Research and Development.
- ❖ The committee members insist all the faculties to maintain all the documents for the Academic and Administrative Audit which will be conducted by IQAC.


IQAC Coordinator


Chair person
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		Dr.A.Sirajudeen, M.B.B.S.,DA	
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	Nominee from Student	Ms.T.TabassumSiddiqua	
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7	IQAC coordinator	Dr.A.Abbasali	

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03.04.2018

IQAC Action taken Report

M.I.E.T/IQAC/ATR/2017-2018/2

Plan of Action	Action Taken
The Committee discussed about the need of NBA accreditation work status with the HOD's of all the department.	The department categorized the criteria work and the status of completion was monitored by their respective HOD's.
The HOD's from all the department finalized the date to conduct symposium.	Symposium was conducted for the entire department on 24/02/18.
One of the student member insisted to conduct spoken tutorial classes for students	Spoken tutorial classes were conducted for all the students who were interested.
IQAC members requested the all heads of the departments to organize both Value added and Add-on courses for the students.	Value added and Add on courses for the students were conducted in the entire department.
Alumni suggested the training and placement department to conduct awareness programme for placement in all the departments.	Gate awareness program was conducted for all the students. Programmes such as Presentation skill and vedicmaths were also organized for all the students.
IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives	Students were placed in various reputed companies.
The management representative discussed about the NPTEL online certification participants for staff and students in all the departments.	In all the departments NPTEL online certification was received by both the students and staff


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The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes.	Staff from all the department attended FDP and workshop at various colleges
The committee members insist to conduct the regular class committee meeting for all the departments.	The regular class committee meeting was conducted in all the departments and the feedbacks were collected and discussed by the principal.
It was encouraged to conduct parent teacher meet and to get feedback from student	Feedback from the students were collected and reviewed.
The committee members discussed about the Journal publication for staff members.	More number of Journals was published by the staff members in various journals.
Senior faculty members suggested the HOD's to involve their students and staff to participate in International and National conference.	Faculty participated in conference and also encouraged to do more paper presentation. Students participated in paper presentation and symposium at various colleges.
The committee members insist to conduct the regular Academic and Administrative Audit.	The regular Academic and Administrative Audit were conducted and discussed with the principal.

A. Sathya
IQAC Coordinator

A. Sathya
Chair Person
PRINCIPAL
MIET ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPALLI - 620 007

A. Sathya
PRINCIPAL
M.I.E.T. ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI-620 007.



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06.06.2018

INTERNAL QUALITY ASSURANCE CELL

Circular

MIET/IQAC/CIR/2018-2019/ 1

The Internal Quality Assurance Cell meeting for the academic year 2018-2019 odd will be convened on 19/06/2018 at 10.30 a.m in the Principal's conference hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the Meeting:

- 1) Review of previous minutes of Meeting.
- 2) Review of Academic calendar for 2018-2019 odd semester.
- 3) Updating of the NBA documents.
- 4) Academic Council Meeting.
- 5) NBA- Accreditation Process
- 6) Class Committee Meeting and Students Achievements.
- 7) Faculty Activities and Achievements.
- 8) Internal Assessment test and question paper setting.
- 9) NPTEL online course.
- 10) Training and Placement Cell activities..
- 11) First Year Motivational Programme.
- 12) In plant training and industrial visit.
- 13) Value added courses and certificate program.
- 14) Academic and Administrative Audit by IQAC.

S. Sankar
IQAC Coordinator

Copy to:

- 1) The chairman for the kind information.
- 2) HOD's-to be circulated to all faculty members
- 3) All IQAC Committee members
- 4) File.

[Signature]
Principal
PRINCIPAL
MIET ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI - 620 007

[Signature]
PRINCIPAL
M.I.E.T. ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI-620 007



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20.06.2018

Minutes of the Internal Quality Assurance Cell Meeting

M.I.E.T/IQAC/MOM/2018-2019/1

The First IQAC meeting for this academic year 2018-2019 odd was conducted on 19/06/2018 at 10.30 a.m in the Principal's conference hall along with its executive body members. All the IQAC members are asked to attend the meeting without fail.

Agenda:

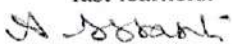
- 1) Review of previous minutes of Meeting.
- 2) Review of Academic calendar for 2018-2019 odd semester.
- 3) Updating of the NBA documents.
- 4) Academic Council Meeting.
- 5) NBA- Accreditation Process
- 6) Class Committee Meeting and Students Achievements.
- 7) Faculty Activities and Achievements.
- 8) Internal Assessment test and question paper setting.
- 9) NPTEL online course.
- 10) Training and Placement Cell activities..
- 11) First Year Motivational Programme.
- 12) In plant training and industrial visit.
- 13) Value added courses and certificate program.
- 14) Academic and Administrative Audit by IQAC.

Points discussed:

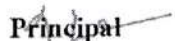
- ❖ The principal introduced the Nominee from Student Mr.T.K.Mayakannan, II Yr Mechanical Engineering.
- ❖ The principal discussed and reviewed the important points in the previous meeting (AY2017-18).
- ❖ The Individual department calendar for 2018-2019 odd semester was reviewed by the Chair person as per the suggestions given.


PRINCIPAL
M.I.E.T. ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI-620 007.

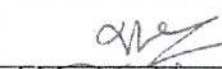

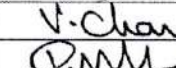
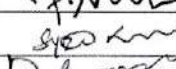
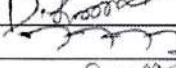


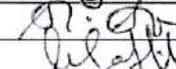
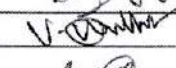
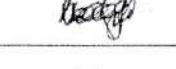
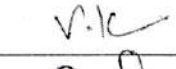

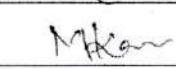










- ❖ The Committee discussed about the completion status of NBA and suggested to conduct mock audit for further corrections.
- ❖ The principal insist to take more concentration on the Academic council meeting for this odd semester.
- ❖ The committee insisted the faculty members to take more concentration in the program files and criterion file of the NBA documents.
- ❖ The expert from industry extended his support towards of interaction of Institute with Industry.
- ❖ IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives.
- ❖ The committee insisted the faculty to use innovative teaching method during their course delivering to enhance the students learning capability and also committee has insisted to arrange staff orientation program, and also make sure to submit their personal appraisal form.
- ❖ The management representative discussed about the NPTEL online certification participants for staff and students in all the departments.
- ❖ The chairperson suggested to contact the passed out students and form alumni association and share their ideas and views in placement.
- ❖ The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes.
- ❖ The committee instructed the HODs to confirm that the teaching staff must have completed their course file and the Laboratory equipments are sufficient.
- ❖ The committee members suggested conducting the value added program for the odd semester.
- ❖ The chairperson suggested the HODs to arrange the in plant training for the students for gaining practical knowledge.
- ❖ It was encouraged to conduct Social welfare activities and awareness programme for rural people through YRC and NSS.
- ❖ The committee members discussed about the schedule for first year Motivational programme.
- ❖ The chairperson suggested to contact the passed out students and form alumni association and share their ideas and views in placement.
- ❖ The committee insists that the internal assessment test should not deviate with the academic calendar and the standard of the question paper should meet the BT level.
- ❖ The committee members insist to categories the slow learners and fast learners, For the slow learners the department has to arrange coaching classes, and the motivational classes for the fast learners.


IQAC Coordinator


PRINCIPAL
M.I.E.T. ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI-620 007.


Principal
PRINCIPAL
MIET ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPPALLI - 620 007

Attendance Sheet:

Sl. NO	Composition Criteria Specified by NAAC	Members Name	Signature
1	Chairperson- Head of the Institution	Dr.X.Susan Christina	
2	A few senior administrative officers	Dr.R.Saravanan	
		Dr.U.Suresh Kumar	
		Dr.V.Chandrasekar	
		Dr.P.MohanRaj	
		Dr.S.Syed Zahirullah	
		Dr.D.Saravanan	
		Dr.M.Murugesan	
3	Three to eight teachers – all level	Dr.K.Ramesh	
		Mr.B.Sekar	
		Mr.E.Muthukumaran	
		Ms.P.Delphine Mary	
		Ms.S.Shanmugapriya	
		Mr.G.Sathish Kumar	
		Dr.V.Rethinagiri	
4	One member from the Management	Dr.A.Sirajudeen, M.B.B.S.,DA	
5	Nominee from Alumni	Mr.V.Karthik	
	Nominee from local society	Prof.Dr.M.A.Mustafa Kamal	
	Nominee from Student	Mr.T.K.Mayakannan	
6	Nominee from Employer	Mr.A.Ahamadullah	
	Nominee from Industrialist	Er.A.Siddique Ahamed	
	Nominee from Parent	Dr.A.Mohamed Ibraheem	
7	IQAC coordinator	Dr.A.Abbasali	


PRINCIPAL

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10.10.2018

IQAC Action taken Report

M.I.E.T/IQAC/ATR/2018-2019/1

Plan of Action	Action Taken
HOD's suggested to provide on duty for students to participate in in plant training at industries	Students from most of the department went for in plant training.
The committee instructed the HODs to confirm that the teaching staff must have completed their course file and the Laboratory equipments are sufficient.	Staff members completed their course file and got verified with HoDs and principal.
The management representative discussed about the NPTEL online certification participants for staff and students in all the departments.	In all the departments NPTEL online certification was received by both the students and staff
The chairperson discussed about the Academic council meeting for this odd semester.	Academic council meeting conducted by the coordinator.
The chairperson discussed about the updating of the NBA related documents.	In all the departments the respective HOD's were verified the NBA related documents
IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives.	Training and Placement cell conducted more number of programs to the students to achieve their goal in the campus interview.
The chairperson suggested to contact the passed out students and form alumni association and share their ideas and views in placement.	HODs discussed with their passed out students and were asked to form association meeting.


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The committee instructed the HODs to encourage their department staff members to participate in Various Faculty Development Programmes.	Staff from the entire department attended more number of FDP at various colleges.
HOD's discussed about their students visit to Industries for gaining practical knowledge	All the department students were sent for Industrial visit as per the schedule.
Review of Academic Results.	Academic results were discussed and necessary steps were taken to improve the results by conducting tutorial classes.
Internal assessment exam and the question paper setting.	Exam cell conducted the internal assessment exam with fare manner.
The committee members suggested conducting the value added program for the odd semester.	In all the departments Value added courses were conducted for the students.
The committee members insist to categories the slow learners and fast learners.	Slow learners and fast learners categorized and separate coaching has arranged.

A. S. S. S. S. S.
IQAC Coordinator

A. S. S. S. S.
Principal
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GUNDUR, TIRUCHIRAPALLI-620 007.

A. S. S. S. S.
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05.12.2018

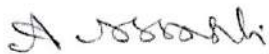
CIRCULAR (IQAC)


MIET/IQAC/CIR/2018-2019/ EVEN1

The Second Internal Quality Assurance Cell meeting for the academic year 2018-2019 even semester will be convened on 11/12/2018 at 11.30 a.m in the Principal conference hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the Meeting:

- 1) Review of previous minutes of Meeting.
- 2) NBA- Accreditation Process.
- 3) Review of Academic calendar for 2018-2019 even semester
- 4) Final Year project work.
- 5) Symposium in all the departments.
- 6) Pending laboratory procurement for Anna University Regulation.
- 7) Open Elective courses.
- 8) NPTEL online course
- 9) Faculty and students participation in conference.
- 10) Motivational Program on Competitive exams
- 10) Training and Placement Cell.
- 11) Staff Journal and patent publication
- 12) Class committee meeting and students Feedback.
- 13) Certificate courses for the students.
- 14) Academic and Administrative Audit by IQAC.


 IQAC Coordinator


 Principal
 PRINCIPAL
 MIET ENGINEERING COLLEGE
 GUNDUR, TIRUCHIRAPPALLI - 620 007

Copy to:

- 1) The chairman for the kind information.
- 2) HOD's-to be circulated to all faculty members
- 3) All IQAC Committee members
- 4) File.


 PRINCIPAL
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13.12.2018

Minutes of the Internal Quality Assurance Cell Meeting

M.I.E.T/IQAC/MoM/2018-2019/2

The First IQAC meeting for this academic year 2018-2019 even semester was conducted on 11/12/2018 at 11.30 a.m in the IQAC chamber along with its executive body members. All the IQAC members are asked to attend the meeting without fail.

Agenda for the Meeting:

- 1) Review of previous minutes of Meeting.
- 2) NBA- Accreditation Process.
- 3) Review of Academic calendar for 2018-2019 even semester
- 4) Final Year project work.
- 5) Symposium in all the departments.
- 6) Pending laboratory procurement for Anna University Regulation.
- 7) Open Elective courses for the even semester.
- 8) NPTEL online course.
- 9) Faculty and students participation in conference.
- 10) Motivational Program on Competitive exams
- 10) Training and Placement Cell.
- 11) Staff Journal and patent publication
- 12) Class committee meeting and students Feedback.
- 13) Certificate courses for the students.
- 14) Academic and Administrative Audit by IQAC.



PRINCIPAL
M.I.E.T. ENGINEERING COLLEGE
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Points Discussed:

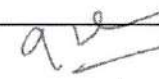
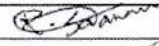
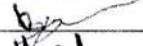
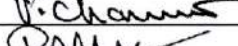
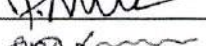
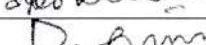
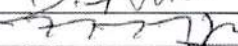
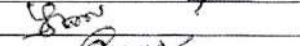




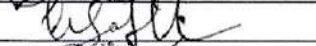
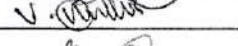
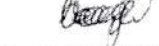
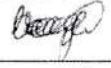
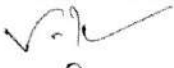
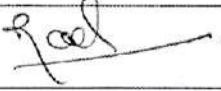
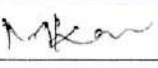


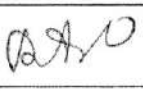

- ❖ The Chair person reviewed the previous minutes of Meeting.
- ❖ The Chair person reviewed the Institution Academic Calendar for 2018-2019 even semester and suggested directions to incorporate the skill based technical programs in the individual department calendar.
- ❖ The Chairperson discussed about the improvement of NBA accreditation process work which is expected by the month of JULY 2019.
- ❖ The HOD's from the entire department finalized the date to conduct symposium.
- ❖ The committee instructed the HOD's to encourage their department students to complete their Project work with proper rubrics and evaluation procedure.
- ❖ Senior faculty members suggested the HOD's to involve their students and staff to participate in International and National conference.
- ❖ IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives.
- ❖ The committee insisted the faculty to use innovative teaching method during their course delivering to enhance the students learning capability.
- ❖ The management representative discussed about the NPTEL online certification participants for staff and students in all the departments.
- ❖ HOD's were asked to check for the procurement of lab equipments as per the Anna University Regulation.
- ❖ The committee insisted the faculty to chose the valuable and effective open elective for the even semester.
- ❖ The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes.
- ❖ The committee instructed the HOD's to confirm that the teaching staff must have completed their course file and the Laboratory equipments are sufficient.
- ❖ The Chairperson insist all the faculties to publish their work in the Scopus index journal.
- ❖ One of the student members insisted to conduct spoken tutorial classes for students.
- ❖ The committee members discussed about the Journal publication for staff members.
- ❖ The chair person instructed the HOD's to take open elective courses as per the students choice.
- ❖ Review of Academic Results.


IQAC Coordinator

Principal
PRINCIPAL
MIET ENGINEERING COLLEGE
GUNDUR, TIRUCHIRAPALI - 620 007


PRINCIPAL
M.I.E.T. ENGINEERING
GUNDUR, TIRUCHIRAP

Attendance Sheet

Sl. NO	Composition Criteria Specified by NAAC	Members Name	Signature
1	Chairperson- Head of the Institution	Dr.X.Susan Christina	
2	A few senior administrative officers	Dr.R.Saravanan	
		Dr.U.Suresh Kumar	
		Dr.V.Chandrasekar	
		Dr.P.MohanRaj	
		Dr.S.Syed Zahirullah	
		Dr.D.Saravanan	
		Dr.M.Murugesan	
3	Three to eight teachers – all level	Dr.K.Ramesh	
		Mr.B.Sekar	
		Mr.E.Muthukumaran	
		Ms.P.Delphine Mary	
		Ms.S.Shanmugapriya	
		Mr.G.Sathish Kumar	
		Dr.V.Rethinagiri	
4	One member from the Management	Dr.A.Sirajudeen, M.B.B.S.,DA	
5	Nominee from Alumni	Mr.V.Karthik	
	Nominee from local society	Prof.Dr.M.A.Mustafa Kamal	
	Nominee from Student	Mr.T.K.Mayakannan	
6	Nominee from Employer	Mr.A.Ahamadullah	
	Nominee from Industrialist	Er.A.Siddique Ahamed	
	Nominee from Parent	Dr.A.Mohamed Ibraheem	
7	IQAC coordinator	Dr.A.Abbasali	


PRINCIPAL

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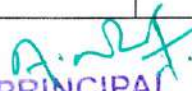
Ph: 0431 - 2660 303

22.03.2019

IQAC Action taken Report

M.I.E.T/IQAC/ATR/2018-2019/2

Plan of Action	Action Taken
The Chairperson discussed about the improvement of NBA accreditation process work which is expected by the month of JULY 2019.	Faculty members were encouraged and motivated to do their accreditation process work by the principal.
The committee instructed the HOD's to encourage their department students to complete their Project work within the time.	All the final year students were completed their project as per the academic calendar without any deviation.
HOD's were asked to check for the procurement of lab equipments as per the Anna University Regulation.	Lab equipment deficiency was checked and replaced as per the Anna university regulation.
One of the student member insisted to conduct spoken tutorial classes for students	Spoken tutorial classes was conducted for all the students who were interested.
IQAC members requested the all heads of the departments to organize both Value added and Add-on courses for the students.	Value added and Add on courses for the students were conducted in the entire department.
Alumni suggested the training and placement department to conduct awareness programme for placement in all the departments.	Gate awareness program was conducted for all the students. Programmes such as Presentation skill and Vedic maths were also organized for all the students.
IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives.	Students were placed in reputed companies


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03.06.2019

INTERNAL QUALITY ASSURANCE CELL

Circular

MIET/IQAC/CIR/2019-2020/1

The Internal Quality Assurance Cell meeting for the academic year 2019-2020 odd semester will be convened on 07/06/2019 at 10.30 a.m in the Principal's conference hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the Meeting:

- 1) Review of previous minutes of Meeting.
- 2) Review of Academic calendar for 2019-2020 odd semester.
- 3) Visit of the NBA team.
- 4) Academic Council Meeting.
- 5) NBA- Accreditation Process
- 6) Class Committee Meeting and Students Achievements.
- 7) Faculty Activities and Achievements.
- 8) Internal Assessment test and question paper setting.
- 9) NPTEL online course.
- 10) Training and Placement Cell activities..
- 11) First Year Motivational Programme.
- 12) In plant training and industrial visit.
- 13) Value added courses and certificate program.
- 14) Academic and Administrative Audit by IQAC.

A. S. S. S.
 IQAC Coordinator

Copy to:

- 1) The chairman for the kind information.
- 2) HOD's-to be circulated to all faculty members
- 3) All IQAC Committee members
- 4) File

A. S. S. S.
 Principal

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A. S. S. S.
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07.06.2019

Minutes of the Internal Quality Assurance Cell Meeting

M.I.E.T./IQAC/MoM/2019-2020/1

The First IQAC meeting for this academic year 2019-2020 odd semester was conducted on 07/06/2019 at 10.30 a.m in the IQAC chamber along with its executive body members. All the IQAC members are asked to attend the meeting without fail.

Agenda:

- 1) Review of previous minutes of Meeting.
- 2) Review of Academic calendar for 2019-2020 odd semester.
- 3) Visit of the NBA team.
- 4) Academic Council Meeting.
- 5) Library activities.
- 6) Class Committee Meeting and Students Achievements.
- 7) Faculty Activities and Achievements.
- 8) Internal Assessment test and question paper setting.
- 9) NPTEL online course.
- 10) Training and Placement Cell activities..
- 11) First Year Motivational Programme.
- 12) In plant training and industrial visit.
- 13) Value added courses and certificate program.
- 14) Academic and Administrative Audit by IQAC.

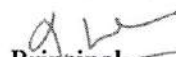
Points discussed:

- ❖ The Individual department calendar for 2019-2020 odd semester was reviewed by the Chair person as per the suggestions given.
- ❖ The Committee discussed about the completion status of NBA and suggested to conduct mock audit for further corrections.


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- ❖ The principal insist to take more concentration on the Academic council meeting for this odd semester.
- ❖ The committee insisted the faculty members to take more concentration in the program files and criterion file of the NBA documents.
- ❖ The committee insisted that the upgrade of the library books and other data books.
- ❖ The expert from industry extended his support towards of interaction of Institute with Industry.
- ❖ IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives.
- ❖ The committee insisted the faculty to use innovative teaching method during their course delivering to enhance the students learning capability.
- ❖ The management representative discussed about the NPTEL online certification participants for staff and students in all the departments.
- ❖ The chairperson suggested to contact the passed out students and form alumni association and share their ideas and views in placement.
- ❖ The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes.
- ❖ The committee instructed the HODs to confirm that the teaching staff must have completed their course file and the Laboratory equipments are sufficient.
- ❖ The committee members suggested conducting the value added program for the odd semester.
- ❖ The chairperson suggested the HODs to arrange the in plant training for the students for gaining practical knowledge.
- ❖ The committee members discussed about the schedule for first year Motivational programme.
- ❖ The chairperson suggested to contact the passed out students and form alumni association and share their ideas and views in placement.
- ❖ The committee insists that the internal assessment test should not deviate with the academic calendar and the standard of the question paper should meet the BT level.



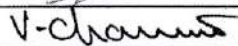
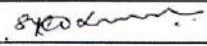
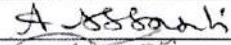
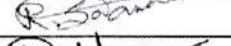
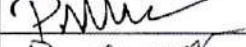
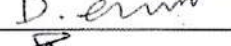


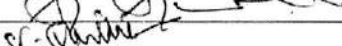
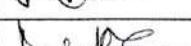

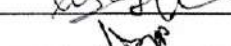

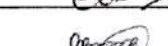

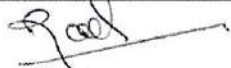

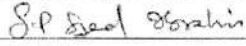

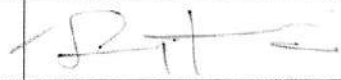

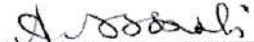

IQAC Coordinator


Principal
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19-20 odd

IQAC

Sl.No	Composition Criteria Specified by NAAC	Members Name	Signature
1	Chair person: Head of the institution	Dr.X.Susan Christina	
2	A few senior administrative officers	Dr.U.SureshKumar	
		Dr.V.Chandrasekar	
		Dr.A.Suresh Kumar	
		Dr.S.Syed Zahirullah	
		Dr.A.Abbas Ali	
		Dr.R.Saravanan	
		Dr.P.MohanRaj	
		Dr.D.Saravanan	
3	Three to Eight Teachers- All level	Dr.T.Prabhakaran	
		Dr.M.Murugesan	
		Dr.S.Shanmugapriya	
		Dr.Rethinagiri	
		Mr.E.Muthukumaran	
		Mr.Sathish kumar	
		Ms. P.Delphine Mary	
		Mr.B.Sekar	
4	One member from the management	Dr.A.Sirajudeen, M.B.B.S.,DA	
5	Nominee from local society	Prof.Dr.M.A.Mustafa Kamal	
	Nominee from Students	Mr.T.K.Mayakannan	
	Nominee from Alumni	Dr.S.P.Syed Ibrahim	
6	Nominee from Employer	Mr.A.Ahamadullah	
	Nominee from Industrialist	Er.A.Siddique Ahamed	
	Nominee from Parent	Mr.N.Abdul Rahuman	
7	IQAC Coordinator	Dr.A.Abbas ali	



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04.10.2019

IQAC Action taken Report

M.I.E.T/IQAC/ATR/2019-2020/1

Plan of Action	Action Taken
The Committee discussed about the completion status of NBA documents during the visit.	In all the departments the respective HOD's were verified the NBA related documents. The expert team visited the campus from 19 th to 21 st July 2019 and granted NBA for the Department of CSE,EEE and MECHANICAL.
HOD's suggested to provide on duty for students to participate in in plant training at industries	Students from most of the department went for in plant training.
The committee instructed the HODs to confirm that the teaching staff must have completed their course file and the Laboratory equipments are sufficient.	Staff members completed their course file and got verified with HoDs and principal.
The management representative discussed about the NPTEL online certification participants for staff and students in all the departments.	In all the departments NPTEL online certification was received by both the students and staff
The chairperson discussed about the Academic council meeting for this odd semester.	Academic council meeting conducted by the coordinator.
The committee members insist to conduct the regular Academic and Administrative Audit.	The regular Academic and Administrative Audit were conducted and discussed with the principal.


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IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives.	Training and Placement cell conducted more number of programs to the students to achieve their goal in the campus interview.
The chairperson suggested to contact the passed out students and form alumni association and share their ideas and views in placement.	HODs discussed with their passed out students and were asked to form association meeting.
The committee instructed the HODs to encourage their department staff members to participate in Various Faculty Development Programmes.	Staff from the entire department attended more number of FDP at various colleges.
HOD's discussed about their students visit to Industries for gaining practical knowledge	All the department students were sent for Industrial visit as per the schedule.
Review of Academic Results.	Academic results were discussed and necessary steps were taken to improve the results by conducting tutorial classes.
Internal assessment exam and the question paper setting.	Exam cell conducted the internal assessment exam with fare manner.
The committee members suggested conducting the value added program for the odd semester.	In all the departments Value added courses were conducted for the students.

A. S. S. S. S.
IQAC Coordinator

[Signature]
Principal
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[Signature]
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09.12.2019

INTERNAL QUALITY ASSURANCE CELL

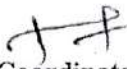
Circular

MIET/IQAC/CIR/2019-2020/2

The Second Internal Quality Assurance Cell meeting for the academic year 2019-2020 even semester will be convened on 11/12/2019 at 11.00 a.m in the Principal conference hall. All the IQAC members are hereby informed to attend the meeting without fail.

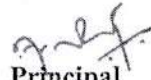
Agenda

- 1) Review of previous minutes of Meeting.
- 2) Review of Academic calendar for 2019-2020 even semester.
- 3) NAAC- Accreditation Process.
- 4) Final Year project work.
- 5) Symposium in all the departments.
- 6) Pending laboratory procurement for Anna University Regulation.
- 7) Open Elective courses.
- 8) Certificate courses for the students.
- 9) Faculty and students participation in conference.
- 10) Motivational Program on Competitive exams
- 10) Training and Placement Cell activities.
- 11) Staff Journal and patent publication.
- 12) Class committee meeting and students Feedback.
- 13) Academic and Administrative Audit by IQAC.
- 14) Sports day Celebrations.


IQAC Coordinator

Copy to:

- 1) The chairman for the kind information.
- 2) HOD's-to be circulated to all faculty members
- 3) All IQAC Committee members
- 4) File.


Principal
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11.12.2019

Minutes of the Internal Quality Assurance Cell Meeting

M.I.E.T/IQAC/MoM/2019-2020/2

The Second Internal Quality Assurance Cell meeting for the academic year 2019-2020 even semester will be convened on 11/12/2019 at 11.00 a.m in the Principal conference hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda


- 1) Review of previous minutes of Meeting.
- 2) Review of Academic calendar for 2019-2020 even semester.
- 3) NAAC- Accreditation Process.
- 4) Final Year project work.
- 5) Symposium in all the departments.
- 6) Pending laboratory procurement for Anna University Regulation.
- 7) Open Elective courses.
- 8) Certificate courses for the students.
- 9) Faculty and students participation in conference.
- 10) Motivational Program on Competitive exams
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- 14) Sports day Celebrations.

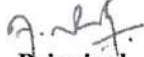
Points Discussed:


- ❖ The Chair person reviewed the previous minutes of Meeting.
- ❖ The Chair person reviewed the Institution Academic Calendar for 2019-2020 even semester and suggested directions to incorporate the skill based technical programs in the individual department calendar.
- ❖ The Chairperson discussed about the improvement of NAAC accreditation process work which is expected to get A++ for the institution.


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- ❖ The committee instructed the HOD's to encourage their department students to complete their Project work with proper rubrics and evaluation procedure.
- ❖ The HOD's from the entire department finalized the date to conduct symposium.
- ❖ HOD's were asked to check for the procurement of lab equipments as per the Anna University Regulation.
- ❖ The committee instructed the HOD's to confirm that the teaching staff must have completed their course file and the Laboratory equipments are sufficient.
- ❖ The chair person instructed the HOD's to take open elective courses as per the students choice.
- ❖ The committee insisted the faculty to use innovative teaching method during their course delivering to enhance the students learning capability and the conduction of certificate courses in all the departments.
- ❖ The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes.
- ❖ The Chairperson insist all the faculties to publish their work in the Scopus index journal.
- ❖ IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives.
- ❖ The Chairperson insist to conduct number motivational program for the student to face the competitive exam.
- ❖ Senior faculty members suggested the HOD's to involve their students and staff to participate in International and National conference.
- ❖ The management representative discussed about the NPTEL online certification participants for staff and students in all the departments.
- ❖ The committee members insist to publish more number of research articles by using the final year project.
- ❖ The Chairperson discussed the conduction of sports day celebration for the Academic Year 2019-20.
- ❖ Reviewed the other Academic activities.


IQAC Coordinator


Principal
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12.03.2020

IQAC Action taken Report

M.I.E.T/IQAC/ATR/2019-2020/2


Plan of Action	Action Taken
The Chairperson discussed about the improvement of NAAC accreditation process work which is expected to get A++ for the institution.	Principal delivered his idea to proceed NAAC Accreditation process.
The HOD's from the entire department finalized the date to conduct symposium.	Symposium was conducted for all the departments on
HOD's were asked to check for the procurement of lab equipments as per the Anna University Regulation.	Academic audit was conducted and verified by the IQAC members.
IQAC members requested the all heads of the departments to organize both Value added and Add-on courses for the students.	Value added and Add on courses for the students were conducted in the entire department.
Alumni suggested the training and placement department to conduct awareness programme for placement in all the departments.	Gate awareness program was conducted for all the students. Programmes such as Presentation skill and vedicmaths were also organized for all the students.
The chair person instructed the HOD's to take open elective courses as per the students choice.	For the final year and the pre-final year students open elective were chosen by the department.
The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes.	Staff from all the department attended FDP and workshop at various colleges

A. S. J.

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GUNDUR, TIRUCHIRAPPALLI

Senior faculty members suggested the HOD's to involve their students and staff to participate in International and National conference	Faculty participated in conference and also encouraged to do more paper presentation. Students participated in paper presentation and symposium at various colleges.
The committee members insist to conduct the regular Academic and Administrative Audit.	The regular Academic and Administrative Audit were conducted and discussed with the principal.


IQAC Coordinator


Principal
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