



# M.I.E.T. ENGINEERING COLLEGE

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai)  
UG - CSE, EEE & MECH Programs Accredited by NBA, New Delhi.  
(An ISO 9001:2015 Certified Institution)  
TRICHY - PUDUKKOTTAI ROAD, TIRUCHIRAPPALLI - 620 007.  
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Ph: 0431 - 2660 303

**M.I.E.T./IQAC/CIR/2021-2022/ODD**

**01.11.2021**

## INTERNAL QUALITY ASSURANCE CELL

### Circular

**MIET/IQAC/CIR/2021-2022/ODD**

The Internal Quality Assurance Cell meeting for the academic year 2021-2022 odd semester will be convened on 08/11/2021 at 10.30 a.m in IQAC Board room. All the IQAC members are hereby informed to attend the meeting without fail.

### Agenda

- 1) Review of previous minutes of Meeting.
- 2) NAAC Accreditation Process.
- 3) Faculty activities and achievements.
- 4) Students achievements.
- 5) MOU activities.
- 7) Research centre.
- 8) Innovative teaching methodologies.
- 9) Online review by the head of the institution.

  
Coordinator

  
Chair Person

Copy to:

- 1) The Chairman
- 2) All the Faculty members.
- 3) IQAC Committee members.
- 4) File.



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08.11.2021

## Minutes of the Internal Quality Assurance Cell Meeting

### M.I.E.T/IQAC/MoM/2021-2022/ODD

The First IQAC meeting for this academic year 2021-2022 odd semester was conducted on 08/11/2021 at 10.30 a.m in IQAC Board room along with its members. The following points were discussed.

#### Agenda

- 1) Review of previous minutes of Meeting.
- 2) NAAC Accreditation Process.
- 3) Faculty activities and achievements.
- 4) Students achievements.
- 5) MOU activities.
- 7) Research centre.
- 8) Innovative teaching methodologies.
- 9) Online review by the head of the institution.

#### Points discussed:

- ❖ The review of previous meeting was discussed.
- ❖ It is learnt that NAAC peer team committee members may visit our college in the month of February/March 2022. Hence all the criterion in charges are requested to complete the criterion process and submit it to the IQAC cell at the earliest.
- ❖ Since we are in pandemic situation, all the HoDs are requested to instruct the faculty members to participate in various workshop/Conference/Seminar and any other courses through online mode.

- ❖ All the HoDs are asked to instruct the students to attend various programme through online mode for the benefit of students as well as to the institution.
- ❖ HODs are instructed to identify the suitable companies for MoU and also asked to increase the MoU from various companies for the benefit of students.
- ❖ It is planned to get Research centre recognition for our EEE department from Anna University.
- ❖ HOD of EEE is asked to submit necessary documents to the IQAC coordinator for getting research centre approval from university.
- ❖ As we are in pandemic situation, all the faculty members are requested to follow the innovative teaching methodologies and upload in our college website and insist the students to utilize the facility.
- ❖ It is decided to review the delivery of lecture by our faculty members by our respected Principal for the suggestion and improvement of the lecture through online mode. Hence all the faculty members are requested to prepare well to deliver the lecture through online mode and the date and time will be informed later through the concerned department HOD.

  
IQAC Coordinator

  
Chair person



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Accredited with 'A+' grade by NAAC  
An ISO 9001:2015 Certified Institution  
Recognized by UGC under section 2(f) & 12(B) of UGC Act, 1956  
Trichy - Pudukkottai Road, Tiruchirappalli - 620 007, Phone:0431-2650 303  
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### IQAC Action taken Report

M.I.E.T/IQAC/ATR/2021-2022/ODD




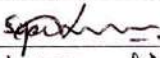
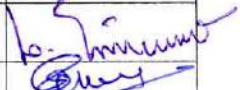
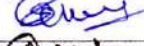

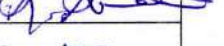
Plan of Action	Action Taken
It is learnt that NAAC peer team committee members may visit our college in the month of February/March 2022. Hence all the criterion in charges are requested to complete the criterion process and submit it to the IQAC cell at the earliest.	Got NAAC accreditation with A+ grade.
Since we are in pandemic situation all the HoDs are requested to instruct the faculty members to participate in various workshop/Conference/Seminar and any other courses through online mode.	Faculty members were attended various online programmes.
All the HoDs are asked to instruct the students to attend various programme through online mode for the benefit of students as well as to the institution.	Students were attended various online programmes.
HODs are instructed to identify the suitable companies for MoU and also asked to increase the MoU from various companies for the benefit of students.	MoU signed in the various departments.
HOD of EEE asked to submit necessary documents to the IQAC coordinator to carry out the process for getting research centre approval from university.	Got Research centre for the Department of EEE.

<p>As we are in pandemic situation, all the faculty members are requested to follow the innovative teaching methodologies and upload in our college website and insist the students to utilize the faculty.</p>	<p>All the faculty members were uploaded various academic activities in our college website for the benefit of students.</p>
<p>It is decided to review the delivery of lecture by our faculty members by our respected principal for the suggestion and improvement of the lecture through online mode. Hence all the faculty member are requested to prepare well to deliver the lecture through online mode and the date and time will be informed later through the concerned department HOD.</p>	<p>Reviewed by our principal and suggestions were given to the faculty members for the improvement of faculty to take online classes.</p>

  
IQAC Coordinator

  
Chair Person

List of IQAC committee members:

Sl.No	Composition Criteria Specified by NAAC	Members Name	Designation	Signature
1	Chair person: Head of the institution	Dr.A.Naveen Sait	Principal	
2	IQAC Senior administrative officers	Dr.B.Selvam	HoD / Mech	
		Dr.U.SureshKumar	HoD / EEE	
		Mrs.G.Nalina Keerthana	HoD / CSE	G.Nalina Keerthana
		Mr.K.Javid	HoD / ECE	Ke.
		Dr.S.Syed Zahirullah	HoD / S&H	
		Dr.A.Abbas Ali	Professor/Chemistry	A.Abbas Ali
3	Three to Eight Teachers- All level	Dr.M.Dhandayuthabani	ASP/Mech	
		Mr.B.Sekar	AP/Civil	
		Mr.D.Tamilselvan	AP/EEE	
		Dr.S.Shanmugapriya	AP/CSE	
4	IQAC Coordinator	Mr.E.Muthukumaran	AP/EEE	